

CURRICULUM VITAE

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Nationality

Italian

Date of birth

20th July 1963**Work experience**

Dates (from –to)	From January 2009 to now
Name and address of employer	Il Girasole, Via Zama 103- Ragusa
Type of business or sector	Private schools, translation services
Occupation or position held	English Teacher, French Teacher, translator
Main activities and responsibilities	English and French lessons for High school students, Translation services in English and French, english courses for preparation to B2, C1 level exams.

Dates (from –to)	February – March 2015
Name and address of employer	Centro Studi Helios - Ragusa
Type of business or sector	Vocational training course
Occupation or position held	English teacher
Main activities and responsibilities	Vocational training course for "Catering and food service staff" n° 40 hours (Code n. CEN00088010 ID N. 7220

Dates (from –to)	March – April 2014
Name and address of employer	Centro Studi Helios - Ragusa
Type of business or sector	Vocational training course
Occupation or position held	English teacher
Main activities and responsibilities	Vocational training course for "Sale service manager" n° 40 hours (Code n. CEN00088006- ID N. 7158

Dates (from –to)	September- October 2012
Name and address of employer	Centro Studi Helios - Ragusa
Type of business or sector	Vocational training course
Occupation or position held	English teacher
Main activities and responsibilities	Vocational training course for "Sale service manager" n° 25 hours (Code n. CUE N.88-7158 RAGUSA_1 - ID N. D7158

Dates (from –to)	From June 1999 to October 2009
Name and address of employer	Libroitaliano Publishing House – Via Risorgimento, 53 - Ragusa
Type of business or sector	Publishing House
Occupation or position held	Translator, head manager for editing and layout services
Main activities and responsibilities	Text translations, editing, layout.

Dates (from –to)	From January 1997 to June 1999
Name and address of employer	Sirius cooperative society (Ragusa) – Via M. Schininà, 89- Ragusa
Type of business or sector	I. T., Web services, Tourist promotion services for the Municipality of Ragusa.
Occupation or position held	Translator

Main activities and responsibilities	Italian and English version of the texts in the internet site http://www.ibla.net Text editing for tourist promotion and advertising.
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Dates (from –to)	From June 1994 to January 1997
Name and address of employer	Private practice
Type of business or sector	Translation services (English, French, Italian languages)
Occupation or position held	Translator
Main activities and responsibilities	Interpreter and translator, language lessons.

Dates	From September 1989 to June 1994
Name and address of employer	Heraia Farm Holiday - C.da Serragarofalo (Ragusa)
Type of business or sector	Country House hotel and catering services, guest entertainment.
Occupation or position held	General manager
Main activities and responsibilities	Monitoring and organization services for accomodation and entertainment.

Education and Training

Dates (from –to)	From 1984 to 1988
Name and type of organization providing education and training	School for interpreters and Translators. Florence. (Scuola Superiore per Mediatori Linguistici “Carlo Bo”) (English and French languages)
Learning courses on	<ul style="list-style-type: none"> - Technical translations on business, art, law, I.T., Medicine and industry. - Consecutive Translation Literary translation - English and French literature. - Public law - Private law - Public international law - Political economy
Type of qualification awarded	Degree (Interpreter and Translator for English and French languages)

Dates	From 1977 to 1982
Name and type of organization providing education and training	“E. Fermi” Scientific High School, Ragusa
Learning courses on	English, Italian language, Maths, Latin, Physics, History, Geography, Chemistry, Philosophy.
Type of qualification awarded	Scientific High School diploma.

Personal skills and competences

Mother tongue	Italian
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Other languages European level *

	English
Listening	C2
Reading	C2
Spoken interaction	C2
Spoken production	C2
Writing	C2

	French
Listening	C2
Reading	C2
Spoken interaction	C1
Spoken production	C1
Writing	C1

Common European Framework of Reference (CEFR) for languages.

Social skills and competences		My training and education and the experience acquired all over these years have allowed me to develop flexibility, empathy, capacity for teamwork, commitment, dedication to service and ability to interact with people belonging to different cultural systems.
Organisational skills and competences.		My experiences in different fields (Farm Holiday, I.T. services, Publishing house., Schools) have allowed me to develop organizational skills, coordination and ability to work as a team.
Technical skills and competences		Basic operating systems. Windows 10, Internet, Office packages, Quark X Press. I find it easy to learn computer applications.
Artistic skills and competences Hobbies. sports		Sport practice: Kayaking, mountain biking, jogging.
Driving licence		B
Additional information		Willing to move or work from home through the Internet

I hereby authorize the treatment of my personal data according to the current italian Law No. 196 of 30 June, 2003) Privacy policy.

Giuseppe Iacono